

To Apply:

Kee Tas Kee Now Tribal Council Education Authority

FAMILY LIAISON

Walk with us on our journey towards Excellence in Indigenous Education. Kee Tas Kee Now Tribal Council Education Authority (KTCEA) serves five schools in four First Nation communities in Northern Alberta. KTCEA was created as a result of the vision of KTC leadership and Elders to provide a high quality, safe, and effective education system designed by Cree people to serve the needs of Cree students. Our programs and services reflect the unique Cree Language and Identity of the KTC Nations. Our diverse workforce provides education to students from Kindergarten through Gr. 12

Position: Job ID #: Family Liaison EQS.2025.06 **Employment Status:** Permanent, Full-time Closing Date: September 5, 2025 Elizabeth Quintal School Location: **Annual Salary:** \$ 43.924.00 - 58.032.00 (pending education) Reporting to the School Principal, This position is a full time position and will work closely Job Description: with the Inclusive Education Manager, Learning Services' team and the school Principal to provide family and student support that promotes wellbeing and academic success. Degree or Diploma in the Social sciences. Equivalent combinations of education and Qualifications: experience will be considered Psychosocial training or experience Knowledge of wellness and academic programs appropriate to students and families and to a school environment Fluency in Cree an asset A demonstrated knowledge and understanding of First Nations culture, organizations, and communities Ability to build networks to access wellness and academic programs appropriate to KTCEA students and make recommendations for new initiatives within KTCEA Strong written and verbal communications skills Strong organizational ability Proficiency in Google Suite, Word, Excel, PowerPoint and other applications as required by the role Empathetic and supportive approach Possession of a valid Alberta driver's license and the ability to travel Conditions of RCMP/Police Criminal Record Check with Vulnerable Sector and Child Welfare Intervention Employment: Record Check (formerly Child Welfare Check, CWIS) submitted prior to commencement of employment We offer a comprehensive benefits program that includes health, dental, life insurance, Benefits: disability, retirement savings and competitive time off provisions, as well as professional development opportunities

Visit ktcea.ca for more information

with the Job ID #: EQS.2025.06 in the email subject line

Please submit a cover letter, resume with references via email to educationHR@ktcea.ca