



## Policy 8

Onikaniw omiskawasomowiwak

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### Board Committees

The Board may establish committees as it sees necessary or desirable by passing a Resolution. On an annual basis, the Board shall establish membership for the following committees:

1. First Nation Engagement
2. Corporate Services
3. Facilities and Operations
4. Learning Services and Academic Success

#### **KTCEA Board Committees are expected:**

- To undertake tasks as assigned by the Board;
- To report back to the Board on the work of the committee;
- To bring recommendations back to the Board for any formal decision-making;
- To advise KTCEA administration on the relevant subject matter of each committee
- To provide a bridge between the Board and KTCEA administration; and,
- To contribute to the overall KTCEA system effectiveness.

The Board will determine the terms of reference for each committee, including committee structure, purpose, powers and duties, frequency of meetings, and membership. Board committees shall only exercise such powers as are specifically assigned by the Board.

The Board may establish ad hoc committees to assist the Board for a specific purpose or function.

Committees may allow the Board to study aspects of education in more detail and may save time and expenses for certain projects or allow for better communication and control during some activities. The Board, however, must approve all proposed actions of a KTCEA Committee.

Committees shall report to the KTCEA Board and have only such authority as delegated to them by motion.

KTCEA will provide training for Board Committees as required.

#### **Committee Membership:**

1. Will be by appointment from the Board by each respective First Nation.
2. Will be approved through a motion of resolution of the Board
3. Will be for a term of one year, unless otherwise determined by the Board.

**Committee Meetings:**

1. Meetings shall be closed to the public;
2. All meetings shall be attended by the Superintendent and/or Deputy Superintendent and/or their designate.
3. The Superintendent may appoint staff to attend, support and/or facilitate Committee meetings.
4. Secretarial support for each Board Committee as required. This will include the recording and emailing of meeting outcomes to Committee members.
5. Committees may invite relevant experts (e.g. Elders, youth, contractors, etc.) to attend committee meetings as required.
6. Meetings shall be scheduled and held as required
7. Reimbursement for reasonable travel and subsistence expenses will be provided by KTCEA and made in accordance with KTCEA's Subsistence and Travel Allowance policies.
8. Remuneration will be determined by the Board.

**Committee members will:**

- Represent the views of their respective First Nations;
- Attend and participate in meetings of the committee in which they are appointed;
- Achieve consensus in the development of reports/recommendations back the Board.