



**Committee Meetings:**

1. Meetings shall be closed to the public;
2. All meetings shall be attended by the Superintendent and/or Deputy Superintendent and/or their designate.
3. The Superintendent may appoint staff to attend, support and/or facilitate Committee meetings.
4. Secretarial support for each Board Committee as required. This will include the recording and emailing of meeting outcomes to Committee members.
5. Committees may invite relevant experts (e.g. Elders, youth, contractors, etc.) to attend committee meetings as required.
6. Meetings shall be scheduled and held as required
7. Reimbursement for reasonable travel and subsistence expenses will be provided by KTCEA and made in accordance with KTCEA's Subsistence and Travel Allowance policies.
8. Remuneration will be determined by the Board.

**Committee members will:**

- Represent the views of their respective First Nations;
- Attend and participate in meetings of the committee in which they are appointed;
- Achieve consensus in the development of reports/recommendations back the Board.