



## KEE TAS KEE NOW TRIBAL COUNCIL EDUCATION AUTHORITY

### Regular Board Meeting

Thursday, March 4, 2021, 9:00 am – 12:00 pm

Virtual Meeting using ZOOM

### Attendees:

<p><b>Board Members:</b></p> <ol style="list-style-type: none"> <li>1. Chief Ivan Sawan, Chair, Loon River First Nation</li> <li>2. Councilor Tyler Letendre, Loon River First Nation</li> <li>3. Councilor Shayne Letendre, Loon River First Nation</li> <li>4. Chief Billy Joe Laboucan, Lubicon Lake Band</li> <li>5. Chief Gladys Okemow, Peerless Trout First Nation</li> <li>6. Councilor Corrine Alook, Peerless Trout First Nation</li> <li>7. Chief Albert Thunder, Whitefish Lake First Nation</li> <li>8. Councilor Richard Laboucan, Whitefish Lake First Nation</li> <li>9. Councilor Darren Auger, Whitefish Lake First Nation</li> </ol>	<p><b>KTCEA Staff:</b></p> <ol style="list-style-type: none"> <li>1. Dr. Daphne Mai'Stoina, Superintendent</li> <li>2. Pearl Calahasen, Deputy Superintendent</li> <li>3. Carmen Parent, Strategic Projects Specialist</li> <li>4. Yvonne Noskey, Director of Finance</li> <li>5. Adam Noskey, Intermediate Accountant</li> <li>6. Melbourne Disbrowe, Communications Coordinator</li> <li>7. Gilbert Okemow, Community Engagement Coordinator</li> <li>8. Theresa Brown, Director of Student Services</li> <li>9. Terry Lynn Cook, Director of Curriculum &amp; Instruction</li> <li>10. Melvina Thunder, Director of Human Resources</li> <li>11. Melva White, Human Resources Manager</li> <li>12. Colin Kelly, Board Mentor</li> <li>13. Allan Langevin, Principal Mentor</li> <li>14. Heather L'Hirondelle, Executive Assistant</li> </ol>
<p><b>Absent / Regrets:</b></p> <ol style="list-style-type: none"> <li>1. Chief Isaac Laboucan Avirom, Woodland Cree First Nation</li> <li>2. Councilor Derek Auger, Woodland Cree First Nation</li> <li>3. Councilor Joseph Whitehead Jr., Woodland Cree First Nation</li> <li>4. Councilor Jason Laboucan, Lubicon Lake Band</li> <li>5. Councilor Timothy Sawan, Lubicon Lake Band</li> </ol>	<p><b>KTC Admin Staff &amp; Other Guests:</b></p> <ol style="list-style-type: none"> <li>1. Dan Smith, KTC Chief Operations Officer</li> <li>2. Al Rollins, KTC Chief Executive Officer</li> </ol>

\*\*\* Please note: a quorum of 60% ( 9 of 15 total members ) must attend the meeting in order for motions to be approved. This Board meeting will be considered as an information session and no formal motions and decisions will be made due to the lack of Quorum at the start of this meeting.\*\*\*

\*\* All actions and motions need to be ratified at the next Board Meeting April 8, 2021. \*\*

***The Articles of Association, Article 11.5 states: "No business shall be transacted at a meeting of the Board unless a quorum of Directors is present at the time the meeting begins. The quorum required for any meeting of the Board shall be at least 60% of the Directors and a least one Director representing each Member must be present."***

### Regular Board Meeting Notes

1. Meeting Called to Order
2. Opening Prayer
3. Introductions / Roll Call

9:10 am Chair Ivan Sawan  
9:12 am Councillor Darren Auger  
Board Chair



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#### 4. Review & Approval of March 4, 2021 Agenda:

Board Chair

- **2021-03-04 #1:** Motion to approve the March 4, 2021 Agenda as presented.
- Moved by Chief Billy Joe Laboucan. Seconded by Chief Gladys Okemow. All in favor, motion carried.

#### 5. Reading of the Minutes from February 4, 2021

Yvonne Noskey, Director of Finance

- No changes or corrections

- **2021-03-04 # 2:** Motion to approve the Minutes of February 4, 2021 as read.
- Moved by Councilor Tyler Letendre. Seconded by Councilor Darren Auger. All in favor, motion carried.

#### 6. Business Arising / Previous Meeting update:

- Board training – emails have been sent for those members interested in participating in the CASS FNMI Annual Gathering.
- Outreach School – a needs assessment survey has been sent to the communities.

#### 7. Superintendent's Report:

The Superintendent reported updates on the following topics:

1. School Closures and Measures: KTCEA has met with the Chief and Council on the following closures and will continue to adhere to each Nations Covid-19 safety protocols and direction.
  - a. Atikameg School will reopen on March 15 for students K- 12
  - b. Clarence Jaycox School reopen March 8 for all students
  - c. Little Buffalo School reopen March 15 for all students
  - d. EQS, Kateri and Cadotte Lake Schools will remain closed until further notice from these respective First Nations.
2. KTCEA Restart Plan
  - a. Measures / School Preparedness – updated and reflect the current recommendations from health experts. The plan is more stringent than Provincial schools. Staff are required to be at school one week before reopening. The parents are given the choice of either having their children attend school or continue with the at-home-learning or a blend of the two options.
  - b. Schools will be ready for all students with food being ordered / delivered and PPE supplies are being provided.
  - c. Screening, training and staff travel will be monitored. The buildings will be clean and ventilation filters replaced.
  - d. Compliance audits will continue to ensure safety is being followed.
  - e. Testing of out of province staff will be done.



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#### 3. Student Participation – as of February 23 Update

- a. Rates have shown an increase all across the schools since the last update and we expect this to rise with the schools reopening.
- b. Knowledge loss will be addressed and assessed in the coming weeks, this is an ongoing challenge and we will have more information at the next meeting.

\*\* Board Chair Ivan Sawan raised concerns about the long-term effects on students learning and recommended having possible Summer School to address the Knowledge Loss.

#### 4. Curriculum and Instruction

- a. LBL Challenge was held for all students interested in learning on the land. These activities will be linked to the curriculum for credits. Google Classroom lessons will be developed to support the teacher's outcomes from the LBL videos and activities.
- b. As per Board directive, the Outreach Program project is being developed. This will provide the students with a second chance to receive an education with the flexibility of accommodating various courses, virtual learning opportunities and student supports.
- c. Over 200 hundred assessment surveys were received and results have shown a great need for an Outreach program in the communities.

\*\* Councillor Darren Auger mentioned some First Nations may have learning centres in their community – Would KTCEA provide students in these centres with internet services ? as we are now ? Can we do something like this for the Outreach as well ? This may increase the success rate.

\*\* The Superintendent mentioned as we get better information, such as using the Nominal Roll statistics for analysis to justify the program. Some potential students may only have a few courses to complete their High School credits.

\*\* Chief Billy Joe Laboucan mentioned that aside from the Upgrading Programs in the community; the idea of Sponsorship for the Outreach students; and recommended for more research on the costs of providing this type of funding.

\*\* Chief Billy Joe Laboucan also mentioned the previous idea of the Regional High School with KTCEA.

\*\* The Regional High School initiative was previously researched with NSD and we will keep the learning aspect within the KTCEA High School program at this time; this may change over time as we grow as a jurisdiction.

- d. Future steps will include a feasibility study, identifying locations of the Outreach Schools, School Declaration and other necessary applications; and the development of policies and procedures. Discussion on other alternatives to High Schools programming was provided by the Superintendent.



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- **2021-03-04 # 3: Board Motions on Outreach:**
- Whereas the Board approved an application to Alberta Education for the KTCEA Outreach School Codes.
- Whereas the Board approves using the temporary name "KTCEA Outreach School" until the final name(s) of the School(s) are chosen.
- Moved by Councilor Richard Laboucan. Seconded by: Councilor Corrine Alook. All in favor, motions carried.

#### 5. Student Services

- a. A Junior / Senior High School Semester Kick -Off event was held with Native guest speaker Kyle Charles; who is a Marvel comic book illustrator. The response was well received by the students.
- b. Inclusive Education Week was held from Feb 22- 26 with the theme of Family Wellness, there were many events and topics covered for the school staff and students with over 180 participants attending.

#### 6. Capital Services

- a. Food Services has been assisting O & M with supply delivery, and developing an idea for online cooking lessons with the Elders as teachers.
- b. Health and Safety has begun developing an emergency response plan for the central office and continues to host regular weekly meetings with Directors on the current Covid status within our region.
- c. Digital Signage for all schools is in the works and this project will be completed in August and ready for start up in September.
- d. Operations and Maintenance staff have assessed the school buildings and teacherages with repairs underway. Preventative maintenance schedules are also being developed.

#### 7. Human Resources update:

- a. ATEP – 11 employees have/ and will registered for this program being hosted by the University of Alberta. We continue to work with the First Nations University of Canada to finalize negotiations in developing a contract for those education assistants interested in registering for this teaching program.

\*\* Chief Ivan Sawan mentioned that some courses taken by staff from Northern Lakes College are unable to be transfer into the FNUC teaching program; how will this work or be mitigated for the students?

\*\* We are still working on the contract with FNUC and the NLC is directly aligned with the University of Alberta; however, there will be some cases where courses will not be honoured by certain universities. When there is a discrepancy, we will work together with these staff to assist in bridging this gap.

- b. University career fairs 2021 were attended virtually; this included U of S, U of A, U of C and U of R. Participation was low due to the pandemic; these sessions have been recorded for later access by interested applicants.
- c. The Personnel Subcommittee will be meeting March 24, 2021.
- d. The Audit and Finance Committee have met on February 9, and reviewed the TOR along with choosing the Subcommittee Chair who is Corrine Alook from PTFN. Next steps for this committee are



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Board training for REA and Targeted Funding, Committee Chair training and review of the 2021-2022 KTCEA Draft Budget.

- **2021-03-04 # 4:** Motion to approve the Terms of Reference Finance Subcommittee as presented by the Director of Finance.
- Moved by Councilor Darren Auger. Seconded by Councilor Richard Laboucan. All in favor, motion carried.

**8. Partnerships**

- a. KTCEA met with reps from the Fort Chip Working Group on February 24 and presented the REA and information sharing about the Authority. We continue to work closely with MESAC and collaborate on their Outreach School etc.

- **2021-03-04 # 5:** Motion to accept the Superintendent's Report as presented.
- Moved by Councilor Shayne Letendre. Seconded by Councilor Tyler Letendre. All in favor, motion carried.

**9. Financial Update:**

- a. Director Yvonne Noskey and Adam Noskey presented the Financial Report for the month ending February 28, 2021 to the Board. An update on the Covid funding revenue and expenditures was given with an expected deficit in this area. KTCEA will send a letter to the GOA seeking Covid funding.
- b. A request was made from the Superintendent to retroactively pay 126 staff for internet costs in their home.

- **2021-03-04 # 6:** Motion to approve internet reimbursement in the amount of \$80 per month for KTCEA staff who qualify. This reimbursement will be retroactive from September 1, 2020.
- Moved by Councilor Darren Auger. Seconded by Chief Gladys Okemow. All in favor, motion carried.

- **2021-03-04 # 7:** Motion to approve the Finance Report for the Month Ending February 28, 2021 as presented by the Director of Finance.
- Moved by: Councilor Darren Auger. Seconded by: Chief Gladys Okemow

**8. Community Updates and Questions:**

- No comments and questions were received.

**9. Adjournment:**

- **2021-03-04 # 8:** Motion to adjourn the meeting at 11:39 am.
- Moved by Chief Billy Joe Laboucan. Seconded by Councilor Corrine Alook. All in favor, motion carried.

- Closing Prayer

Darren Auger