



Kee Tas Kee Now Tribal Council Education Authority

Regular Board Meeting

January 14, 2021

Time: 9:00 am to 12:00 pm

Virtual/Online Meeting – Google Meet

Attendees:

<p>Board Members:</p> <ol style="list-style-type: none"> 1. Chief Ivan Sawan, Chair, Loon River First Nation 2. Councilor Tyler Letendre, Loon River First Nation 3. Councilor Shayne Letendre, Loon River First Nation 4. Chief Billy Joe Laboucan, Lubicon Lake Band 5. Councilor Jason Laboucan, Lubicon Lake Band 6. Councilor Timothy Sawan, Lubicon Lake Band 7. Chief Gladys Okemow, Peerless Trout First Nation 8. Councilor Corrine Alook, Peerless Trout First Nation 9. Councillor Judy Sinclair, Peerless Trout First Nation 10. Chief Albert Thunder, Whitefish Lake First Nation 11. Councilor Darren Auger, Whitefish Lake First Nation 12. Chief Isaac Laboucan Aviom, Woodland Cree First Nation 13. Councilor Derek Auger, Vice Chair, Woodland Cree First Nation 	<p>KTCEA Staff:</p> <ol style="list-style-type: none"> 1. Dr. Daphne Mai'Stoina, Superintendent 2. Pearl Calahasen, Deputy Superintendent 3. Carmen Parent, Strategic Projects Specialist 4. Yvonne Noskey, Director of Finance 5. Adam Noskey, Intermediate Accountant 6. Melbourne Disbrowe, Communications Coordinator 7. Gord Atkinson, Director of Capital Services 8. Theresa Brown, Director of Student Services 9. Terry Lynn Cook, Director of Curriculum & Instruction 10. Melvina Thunder, Human Resources Director 11. Melva White, Human Resources Manager 12. Colin Kelly, Board Mentor 13. Allan Langevin, Principal Mentor 14. Gilbert Okemow 15. Heather L'Hirondelle, Executive Assistant
<p>Absent / Regrets:</p> <ol style="list-style-type: none"> 1. Councilor Joseph Whitehead Jr., Woodland Cree First Nation 2. Councilor Richard Laboucan, Whitefish Lake First Nation 3. Al Rollins, KTC Chief Executive Officer 	<p>KTC Admin Staff & Other Guests:</p> <ol style="list-style-type: none"> 1. Dan Smith, KTC Chief Operations Officer

Regular Board Meeting Minutes

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| 1. Meeting Called to Order | 10:00 am Chair Ivan Sawan |
| 2. Opening Prayer | 10:05 am Councilor Derek Auger |
| 3. Introductions / Roll Call | Chair Ivan Sawan |
| 4. Approval of January 14, 2021 Agenda: | Chair Ivan Sawan |
| <ul style="list-style-type: none"> • 2021 - 01 - 14 # 1: Motion to approve the January 14, 2021 Agenda as presented. • Moved by Councilor Derek Auger. Seconded by Chief Gladys Okemow. All in favor, motion carried. | |
| 5. Reading of the Minutes from December 3, 2020 | Yvonne Noskey, Director of Finance |
| <ul style="list-style-type: none"> ○ No changes or corrections. | |
| <ul style="list-style-type: none"> • 2021 - 01 - 14 # 2: Motion to approve the Minutes of December 3, 2020 as read. • Moved by Councilor Darren Auger. Seconded by Derek Auger. All in favor, motion carried. | |

Business Arising from the Minutes:

- The Chairman recommended that the minutes clearly outline the business arising and follow up to prevent duplication of information.
 - Minutes are reviewed and the business arising items are actioned and assigned to staff to be addressed at the next meeting.
- The Chair recommended a side bar of comments be included beside each line item in the minutes.

6. Superintendent's Report:

The Superintendent presented information on the following updates to the Board.

- Covid Update:
 - School closures and measures; we continue to communicate and follow the direction from each First Nations leadership team. At- Home Learning continues for all schools.
 - KTCEA Continuity Plan: Instructional supports for students continue with the provision of devices and learning packages, students services supports for those with special needs are being done virtually. Central office is closed until further notice. Essential staff are only permitted as needed.
- Communications: Mailed letters, posters, emails, social media and door to door information is provided to the parents.
- Student Participation rates at Oct 26, Nov 26 and Jan 10 were presented; the data reflected a decrease due to the restart of at-home-learning.
- Student Incentives for attendance and on-line learning participation for each school were discussed. More options to be presented at the next meeting.
- The C & I branch updates were provided with a Google Classroom Demo / Learning Outcomes presentation by Terry Lynn Cook.
 - LBL lesson video presentation: How fast can a moose population grow? This lesson demonstrates links to math, science, and language arts.
 - The Board requested the video link be sent to their emails.
- Capital Services continues to maintain facilities and housing units at all locations.
 - Work plans have been submitted to ISC and cost updates were given; these projects will be ongoing with some of the work to commence in the summer.
 - Transportation has purchased 2 more busses to be delivered in April, and 5 high mileage staff vehicles will be replaced.
 - Food services is now using a new food ordering system and community delivery requests are continuing.
 - KTCEA is advertising internet supports to families as broadly as possible through posters and distributed in the community and posted on Facebook. More families are making inquiries.
 - Health and safety memos outlining restrictions, protocols and case updates are being provided regularly as new information comes available from AHS and the KTC Nations.

1. Follow up for the next Board Meeting : Student Incentives

2. Follow up for the next Board Meeting : Send Moose presentation &

- The Human Resources team is currently working with the U of A and FN University on the ATEP/ ITEC education projects for the EAs. We are requesting one representative from the Board to assist with the Personnel Subcommittee in these negotiations.
 - The Chair recommended member Chief Billy Joe Laboucan to represent the Board for the ATEP meetings with Universities.
 - Melvina Thunder and Yvonne Noskey presented the proposed EA Salary Grid and budget for a two grid system based on an education degree or certificate. Salary adjustments would go into effect September 1, 2021.
 - The Cree Language Bonus initiative, budget and next steps were presented to the Board.
- The Student Services update was presented and addressed the emphasis requested on Mental Health supports for the students. Prevention training, collaboration with KTC Health and CFS is ongoing. Inclusive Education Week is planned for February 22-26 with the clinical support staff meeting with the parents and students through virtual sessions.
 - The Inclusive Education and LBL camp video was presented as developed by Heather Sample and Jason Bigcharles.
- Career Counselling has been proactive in connecting with students who will be graduating. New gowns and stoles have been designed for the graduations; and education requirement posters distributed. The Dual Credit program with SAIT is currently being developed.
- The Early Learning coordinator continues to support the teachers and principals and in the PLCs through virtual meetings; and collaborates with the Inclusive education services.
- The Sports program school events have been suspended with the teachers continuing to provide and integrate the sports curriculum in all subject areas. A community wide virtual challenge will be launched as part of the sports activities.
- The revised Board Work plan was presented and changes to the Governance training was proposed.
 - Chair suggested on-line training leave until a later date.
 - Options will be provided to the board at the next meeting.
 - A presentation on KTCEA was provided to Tribal Chiefs Ventures and a request for a similar presentation is coming from the Athabasca Tribal Council (date to be determined). TCV was very impressed with the amount of second level services provided by KTCEA as well as Land Based Learning and Cree language program

3. Follow up for the next Board Meeting Governance Training Options.

● 2021-01-14 # 3: Motion to approve the Superintendent's report as presented.
 ● Moved by Councilor Derek Auger. Seconded by Councilor Darren Auger. All in favor, motion carried.

● 2021-01-14 # 4: Motion: Approval of the new pay grid for Education Assistants. The new grid will come into effect September 2021.
 ● Moved by Councilor Derek Auger. Seconded by Councilor Corrine Alook. All in favor, motion carried.

● 2021-01-14 # 5: Motion: Approval of the Cree Language Incentive of \$ 2050 annually starting September 2021 to promote Cree language in our schools.
 ● Moved by Councilor Timothy Sawan. Seconded by Councilor Shayne Letendre. All in favor, motion carried.

● 2021-01-14 # 6: Motion to approve Board member Chief Billy Joe Laboucan as a representative for the ATEP meetings with Universities.

- Moved by Councilor Derek Auger. Seconded by Councilor Tyler Letendre. All in favor, motion carried.

Finance Update:

- The Director of Finance presented the Financial Statements for the month ending December 31, 2020 to the Board.
- The Superintendent noted that although the revenue may seem high at this time; the expenditures are expected to increase with projects being started in the summer months.
- Proposed rates on the Board remuneration for the Chair and Vice Chair were given; the Chair would receive an additional \$500 per meeting and the Vice Chair would receive an additional \$250 per meeting.

- 2021-01-14 # 7: Motion to accept the Financial Statements as presented.
- Moved by Councilor Derek Auger. Seconded by Chief Gladys Okemow. All in favor, motion carried.
- 2021-01-14 # 8: Motion: Approval of the new board remuneration rates for Chair and Vice Chair. The new rates would come into effect on January 14, 2021.
- Moved by Chief Albert Thunder. Seconded by Chief Gladys Okemow. All in favor, motion carried.

Questions or Comments?

- Chief Albert Thunder informed the KCTEA that Atikameg will be lifting the total lockdown and allowing school staff to enter the community, however the school remains closed at this time until the numbers are down.

Adjournment:

- 2021-01-14 # 9: Motion to adjourn the meeting at 2:00 pm.
- Moved by Chief Gladys Okemow. Seconded by Councilor Derek Auger. All in favor, motion carried.
- **Closing Prayer** **2:00 pm Chief Albert**

*** The Superintendent's Report and presentations have been emailed to all Board members ***