



KEE TAS KEE NOW TRIBAL COUNCIL EDUCATION AUTHORITY

Regular Board Meeting

Thursday, May 5-6, 2022

Meeting Platform: In-Person/ZOOM (V)

Day 1 - 1:00pm-4:00pm

Attendees:

<p>Board Members:</p> <ol style="list-style-type: none"> 1. Chief Ivan Sawan, Chair, Loon River First Nation 2. Councilor Shayne Letendre, Loon River First Nation 3. Councilor Cody Letendre, Loon River First Nation 4. Chief Billy Joe Laboucan, Lubicon Lake Band 5. Councilor Timothy Sawan, Vice Chair, Lubicon Lake Band 6. Councilor Jason Laboucan, Lubicon Lake Band 7. Chief Gladys Okemow, Peerless Trout First Nation 8. Councilor Corrine Alook, Peerless Trout First Nation 9. Councilor Judy Sinclair, Peerless Trout First Nation 10. Councilor Derek Auger, Woodland Cree First Nation 11. Councilor Frank Whitehead., Woodland Cree First Nation 12. Councilor Darren Auger, Whitefish Lake First Nation 13. Councilor Clifford Laboucan, Whitefish Lake First Nation 	<p>KTCEA Staff:</p> <ol style="list-style-type: none"> 1. Dr. Daphne Mai'Stoina, Superintendent 2. Pearl Calahasen, Deputy Superintendent 3. Carmen Parent, Strategic Projects Specialist 4. Kimberly Carifelle, Project Coordinator 5. Melbourne Disbrowe, Communications Coordinator 6. Yvonne Noskey, Director of Finance 7. Brandon Okemow, Executive Assistant 8. Elijah Ogato, Technology Specialist
<p>Absent / Regrets:</p> <ol style="list-style-type: none"> 1. Chief Albert Thunder, Whitefish Lake First Nation 2. Chief Isaac Laboucan Avirom, Woodland Cree First Nation 	<p>KTC Leadership, Admin Staff & Other Guests:</p> <ol style="list-style-type: none"> 1. Marilyn Rudd, Band Manager WCFN 2. Julia Johnson, Director of Education WCFN

Regular Board Meeting Minutes

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| 1. Meeting Called to Order | 1:00 pm Chair, Chief Ivan Sawan |
| 2. Opening Prayer | 1:10 pm Chief Billy Joe Laboucan |
| 3. Introductions / Roll Call | Board Chair |
| 4. Approval of February 3, 2022 Agenda: | Board Chair |

- [2022-05-05 # 1: Motion to accept the May 5, 2022 Agenda as presented.](#)
- [Moved by Councilor Frank Whitehead. Seconded by Councilor Corrine Alook. All in favor, motion carried.](#)



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5. Reading of the Minutes:

Yvonne Noskey, Director of Finance

- **2022-05-05 # 2:** The Board approved the Meeting Minutes of February 3, 2022 as read by Yvonne Noskey.
- Moved by Chief Gladys Okemow, Seconded by Councilor Darren Auger. All in favor, motion carried.

6. Superintendent's Report:

- Education Continuity:
 - Student participation report was shared for each location for the months of January, February, March and April.
 - WRAT 5 results were shared for each of the different grade levels. Councillors Cody Letendre and Derek Auger requested to see the results for the schools in their own communities.
 - An action plan to address the learning loss was presented, which included plans to improve attendance, parental involvement, reading, spelling, math and science.
 - School initiatives were shared which included activities such as spelling bees, after school tutoring, Etc.
- A total number of potential high school graduates for all locations was presented which was 21. Atikameg School 3, Clarence Jaycox 5, Cadotte Lake 2, Kateri 5, Lubicon 5, Outreach 1.
- School initiatives were shared which included activities such as spelling bees, after school tutoring, Etc.
- Curriculum & Instruction Update:
 - Outreach: There are currently 24 students registered for the outreach. 20 students from Whitefish Lake, 2 students from Woodland and 2 students from other communities. There are other students not registered but are taking courses through the outreach.
 - Schools have started to introduce new ideas on how to increase parental involvement in the Parent Advisory Circles (PAC) such as meals, door prizes and fuel cards, etc..
- Human Resources Update:
 - Letters of Intent: A Letter of Intent was sent out to all teachers to get an estimate for the 2021-2022 retention rate. 89 of 93 teachers responded. 8 have identified they will not be returning, 4 are requesting transfers and 77 teachers are planning to return to their respective schools.

- **2022-05-05 # 3:** The Board approves the Superintendent's Report as presented.
- Moved by Councilor Corrine Alook. Seconded by Councilor Frank Whitehead. Abstained by Derek Auger.



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- Questions/Follow-ups/Recommendations:
 - Information about WRAT 5 test and Learning Loss Action Plans was requested on an individual school basis.
 - An authority wide spelling bee was proposed as a potential initiative to generate interest in literacy, and connect students together.
 - An orientation and walk through of PowerSchool, the Student Information System for KTCEA was requested.
 - The meetings between KTCEA and the First Nation Chief and Councils were seen as being a good way to share information. A recommendation was made to have full day meetings for these discussions.
 - A suggestion was made to have one overall ceremony for all grads (banquet and dance), in addition to having individual school graduations. The ceremony could be combined for those who have graduated over the past 2-3 years.
 - Discussion and questions were raised by the board about the incentives we provide to students who graduate. Graduates currently receive \$300 from KTCEA.

- **2022-05-05 # 4:** Increase funding provided to KTCEA graduates to \$500 per graduate effective this year.
- Moved by Councilor Chief Gladys. Seconded by Councilor Frank Whitehead.

- Website Presentation: The new website platform was presented and well received by the board as one of the ways we can communicate with our communities, staff, partners, funders and prospective employees. Not all of our Nation members have access to the internet, or prefer to use websites, so it is important that we use other forms of communication (like posters) in order to reach community members.

- **2022-05-05 # 5:** The Board approves the new website as presented.
- Moved by Councilor Jason Laboucan. Seconded by Councilor Frank Whitehead.

- 2022-2023 School calendar: The new 2022-2023 school calendar was presented. There was discussion about the KTCEA Convention that is planned in 22-23 for KTCEA staff, and how this event will more effectively address the Professional Development needs of KTCEA staff. KTCEA staff will not be attending other teacher conventions this year. A recommendation was made to partner with other Nations, like MESC on an event like this.

- **2022-05-05 # 6:** The Board approves the 2022-2023 School Calendar as presented.
- Moved by Councilor Darren Auger. Seconded by Councilor Frank Whitehead.



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7. Adjournment:

- **2022-01-11 # 7:** Motion to reconvene the meeting of May 5, 2022 at 3:41pm and continue May 6 at 9:00am.
- Moved by Councilor Cody Letendre. Seconded by Chief Billy Joe Laboucan. All in favor, motion carried.

Closing Prayer: Councilor Darren Auger



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Thursday, May 5-6, 2022

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Day 2 - 9:00am-12:00pm

Attendees:

<p>Board Members:</p> <ol style="list-style-type: none"> 1. Chief Ivan Sawan, Chair, Loon River First Nation 2. Councilor Shayne Letendre, Loon River First Nation 3. Councilor Cody Letendre, Loon River First Nation 4. Chief Billy Joe Laboucan, Lubicon Lake Band 5. Councilor Timothy Sawan, Vice Chair, Lubicon Lake Band 6. Chief Gladys Okemow, Peerless Trout First Nation 7. Councilor Corrine Alook, Peerless Trout First Nation 8. Councilor Judy Sinclair, Peerless Trout First Nation 9. Councilor Frank Whitehead., Woodland Cree First Nation 10. Councilor Darren Auger, Whitefish Lake First Nation 	<p>KTCEA Staff:</p> <ol style="list-style-type: none"> 1. Dr. Daphne Mai'Stoina, Superintendent 2. Pearl Calahasen, Deputy Superintendent 3. Carmen Parent, Strategic Projects Specialist 4. Yvonne Noskey, Director of Finance 5. Brandon Okemow, Executive Assistant 6. Elijah Ogato, Technology Specialist
<p>Absent / Regrets:</p> <ol style="list-style-type: none"> 1. Chief Albert Thunder, Whitefish Lake First Nation 2. Chief Isaac Laboucan Avirom, Woodland Cree First Nation 3. Councilor Jason Laboucan, Lubicon Lake Band 4. Councilor Derek Auger, Woodland Cree First Nation 5. Councilor Clifford Laboucan, Whitefish Lake First Nation 	<p>KTC Leadership, Admin Staff & Other Guests:</p>

1. **Meeting Called to Order**
2. **Opening Prayer**
3. **Introductions / Roll Call**

Chair, Chief Ivan Sawan
Chief Gladys Okemow
Board Chair

4. **Capital Services:** A Briefing Note was presented with a number of priority capital projects including portable classrooms and Little Buffalo and Cadotte Lake schools, gym floor at Cadotte Lake School, Warehouse Foods Services and Central Office housing.



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- **2022-05-06 # 1:** Board approves proposal to approve priority capital projects as presented in the Briefing Note in the amount of \$2.6 Million dollars.
- Moved by Councilor Darren Auger. Seconded by Councilor Derek Auger.

5. Finance Report

- 2022-2023 Draft Budget was presented. There are significant increased costs for food, insurance, fuel and learning loss initiatives this year. These increased projected costs have been reflected in the budget.
- Discussion about school materials. Some board members are hearing that supplies are low in some schools, however Daphne clarified that Principals are provided with healthy budgets for supplies, and can request additional supplies from Finance if needed. Daphne will follow up with Principals to understand if and why there is an issue.
- Discussion about solar panels. Board requested a report on the cost benefits/challenges with the solar panels and what we have learned so far at PTFN. This report is to be provided at the next meeting.
- Board requested information on the feasibility/quality of bussing contracts versus system owned/operated bussing. An analysis is to be provided at the next meeting.
- Board asked for additional information about Starlink system that is being tested by KTCEA. Information to be provided at the next board meeting.
- Staffing projections for 2022-2023 were presented. Board members stressed the importance of continuing to maintain a good student to teacher ratio and having continued involvement in the hiring process for new staff in their respective schools.

- **2022-05-06 # 2:** Board approves the 2022-2023 budget.
- Moved by Councilor Darren Auger. Seconded by Councilor Shayne Letendre. Abstained by Cody Letendre

- **2022-05-06 # 3:** Motion made to go on camera.
- Moved by Councilor Cody Letendre. Seconded by Councilor Frank Whitehead.

6. Other business/questions and concerns:

- Communication was discussed. Board wants to see greater communication with Chief and Councils and increase the use of Elders at KTCEA. A draft workplan for the Board will be presented at the August Strategic Planning meeting which will include more community-based meetings and fewer board meetings.



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- Observers/non board members attendance at meetings was discussed. In keeping with the Articles of Incorporation, any observers attending board meetings require approval from the board.
- Board members discussed punctuality at meetings. Board members agreed that everyone needs to arrive on time and be respectful of others time.
- Board directed to provide gifts to the three outgoing board members (from Whitefish Lake and Loon River) at Treaty Day events.

○ **2002-05-06 #4: Motion to close the meeting**

○ **Moved by Councilor Darren Auger. Seconded by Councilor Cody Letendre.**